

DELEGATE BOOKING FORM

MAIN DELEGATE DETAILS

Company name			
Address			
		Town / County	
Postcode		Country	
Telephone		Vat Reg. No.	
Invoice address			
(if different from company address)			
Company Contact Name		Email	
Opt-in to receive information regarding other Society events		Yes	No

ADDITIONAL DELEGATE NAMES

Delegate name		Seminar	<input type="checkbox"/>	Evening dinner	<input type="checkbox"/>	Member	<input type="checkbox"/>
e-mail		<i>(email required to enable receipt of instructions and presentations)</i>					
Delegate name		Seminar	<input type="checkbox"/>	Evening dinner	<input type="checkbox"/>	Member	<input type="checkbox"/>
e-mail		<i>(email required to enable receipt of instructions and presentations)</i>					
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Delegate name		Seminar	<input type="checkbox"/>	Evening dinner	<input type="checkbox"/>	Member	<input type="checkbox"/>
e-mail		<i>(email required to enable receipt of instructions and presentations)</i>					
Delegate name		Seminar	<input type="checkbox"/>	Evening dinner	<input type="checkbox"/>	Member	<input type="checkbox"/>
e-mail		<i>(email required to enable receipt of instructions and presentations)</i>					

TOTALS

Total seminar Member delegates	<input type="text"/>	Non-member	<input type="text"/>
Total dinner guests	<input type="text"/>		
Total cost	<input type="text"/>	Membership No.	<input type="text"/>

If booking company is a member, all delegates will be at member price*. Otherwise note as appropriate.

*Doesn't include evening dinner

INVOICING AND PAYMENT TERMS

Full payment within 30 days of invoice date

CANCELLATION CHARGES

Within 90 days of the event	50% of the total Fees payable under the Agreement
Within 30 days of the event	100% of the total Fees payable under the Agreement

If The Concrete Society cancels the event, a full refund will be given.

PRICING

	Standard rate	Member rate
Delegates	£190	£145
Students (in full time education)	£70	£70
Regional committee members		£70
Evening dinner, including 3 courses, wine and coffee	£65	£65

Rate exclusive of VAT

SIGNATURE BLOCK

Name of authorised person:

Title:

Date:

Purchase Order Number:

Day rate delegate includes:

- Breakfast roll/pastry and refreshments on arrival
- Refreshments breaks am & pm sessions
- Buffet lunch
- Delegate pack & programme
- Presentations downloads after the event, where permission granted by speaker

Optional Evening dinner:

Pre-dinner drinks reception for ticket holders

Seated *till late*
3 Course Dinner including wine, plus cash bar
Guest speaker to be announced

Please complete and return to evolving@concrete.org.uk

Conference Dinner Sponsor



constructive solutions